

**Constitution  
of the  
American Association of Phonetic Sciences**

**Article I. Name and Purpose**

1. This organization shall be known as the American Association of Phonetic Sciences.
2. Its purpose shall be:
  - a. To encourage research in the phonetic sciences.
  - b. To promote cooperative research among scholars and scientists interested in the phonetic sciences.
  - c. To provide a forum for the exchange and development of information about the phonetic sciences.

**Article II. Membership**

1. There shall be two classes of membership: members and student members.
2. Any person who works in Phonetics and has a fundamental interest in this field may become a member upon (a) filing an application for membership, (b) approval by the Executive Committee and (c) payment of dues.
3. Any student enrolled in the regular academic year in a program leading to a degree in phonetics or a relevant field in a recognized college or university may become a student member on payment of dues. Student membership shall not include voting privileges unless the conditions of Section 2 of this article are met.
4. An individual not fulfilling all the requirements for the class of membership for which she/he is applying may be admitted thereto by vote of the Executive Committee.

**Article III. Officers**

The officers of the Association shall be a President, Vice-President, and Executive Secretary. The term of office shall be two years for the president and the Vice-President and five years for the Executive Secretary. They shall take office at the end of the Annual Meeting.

**Article IV. Duties of the Officers**

The duties of the officers shall be as described in the following sections:

1. The President

The President shall preside over all meetings of the Association, serve as ex-officio member of all committees, vote only when necessary to resolve ties, appoint committees as prescribed in the By-Laws, and, in the case of incapacity of elected officers and councilors, shall make appointments with the advice and consent of the Executive Committee, to fill offices until the next election.

2. The Vice President

The Vice-President shall serve as President in the event of incapacity of the President.

3. The Executive Secretary

The Executive Secretary is the chief administrative officer of the Association. In this capacity she/he shall keep an accurate current list of names and addresses of members; shall notify the membership of the date, time and place of all Association meetings at least thirty days prior to such meetings; shall mail, receive and be responsible for the counting of all mail ballots. This officer shall be the chief fiscal officer of the Association. She/he shall report annually to the

membership on the finances of the Association and shall transfer to her/his successor all records and funds of the Association in his care. Including his membership to the Executive Committee, she/he serves as ex officio member of all other committees and boards of the Association.

### **Article V. Committees**

There shall be three standing committees as described in the following sections:

1. The Executive Committee
  - a. The Executive Committee shall consist of the President, the Vice-President, the Executive Secretary and three Councilors. One of the three Councilors shall be elected every year to serve for three years and shall be ineligible for immediate re-election. The Councilors shall take office at the end of the Annual Meeting.
  - b. The Executive Committee shall be the responsible governing body of the Association. It shall establish policy of the Association and exercise all powers except those specifically reserved to the membership or assigned to officers by this constitution.
  - c. The Executive Committee shall meet once a year in conjunction with the Annual Meeting of the Association. Additional meeting may be held.
  
2. The Professional Meetings Committee
  - a. The Professional Meetings Committee shall consist of six members, including a chairperson, appointed by the President with the approval of the Executive Committee. Three persons shall be appointed each year to serve for a period of two years.
  - b. The Professional Meetings Committee shall recommend the time and place of annual meetings to the Executive Committee at least one meeting in advance. The Committee shall recommend to the Executive Committee general policies governing the conduct of professional meetings. The Committee shall also serve as a program committee as shall be responsible for all local arrangements for annual meetings.
  - c. Titles and descriptions of papers to be read before the Association must be submitted to the Professional Meetings Committee beforehand, and their disposition of such papers, including a possible limitation of the time to devote to them, shall be final.
  
3. The Nominating Committee
  - a. The Nominating Committee shall consist of three members, one of them being elected each year to serve for three years. The member whose term next expires shall act as the chairperson.
  - b. The Nominating Committee shall nominate one person for each officer's and councilor's position about to be vacated and one person for the vacant position on the Nominating Committee. A mail ballot shall be submitted to the members not less than six month in advance of the Annual Meeting. The ballot shall allow for additional nominations, and if four months before the Annual Meeting ten or more members have in writing nominated any additional person for position, a special run-off election shall be held by mail. A quorum shall consist of those replies which have been received by the Executive Secretary by the date of the Annual Meeting.

### **Article VI. Meetings**

1. There shall be an Annual Meeting of the Association, at such time and place as shall be determined by the Executive Committee.
2. The Executive Committee may call special meetings of the Association with 30 days' notice.

### **Article VII. Amendments**

Any proposed amendment to this Constitution must be submitted to the Executive Secretary in writing and signed by at least ten members of the Association. The proposed amendment will be submitted

to the members at the time of the regular election for officers. An amendment must have the approval of two-thirds of the members voting.

#### **Article VIII. Dissolution of the Association**

The Association may be dissolved by consent of three-fourths of the members in good standing voting in a mail ballot. Due notice, by mail, of the intent of such a ballot must be given by the President, with approval of the Executive Committee, at least 90 days before any action can be taken.

Any property owned by the Association at the time of dissolution shall be sold by the President, with the approval of the Executive Committee, and the proceeds thereof donated to a nonprofit organization approved by the Executive Committee.